

Service Based Reviews Roadmap

Appendix 1

Programme / Project Last updated December 2015	2016						October RAG	November RAG
	Oct	Nov	Dec	Jan	Feb	Mar --		
Cross Cutting								
Strategic Asset Management <i>Sponsor: Susan Attard</i>	• Report to Summit Group		• Discussion at Chief Officers Group	• Update to Efficiency and Performance Sub Committee		• Update to Efficiency and Performance Sub Committee	A	A
>> Strategic Review of Operational Properties <i>Lead: Caroline Al-Beyerty, Peter Bennett</i>	• Guildhall accomodation and ways of working workshop	• Report to CASC on opportunities	• Background report to Service Committees	• Report to Resource Allocation Sub Committee	• Opportunities presented to Service Committees		A	A
>> Facilities Management <i>Sponsor: Susan Attard Lead: David Smith</i>	• Operational model agreed by Summit Group	• Desktop review of existing contract specifications (cleaning & security)	• Collection of data to support operating model				A	A
>> Contract Management (Procuring and Managing Services) <i>Sponsor: Michael Cogher Lead: Chris Bell</i>		• Draft report completed				• Development of projects and programmes	A	G
Income Generation <i>Sponsor: Peter Kane Lead: Sue Baxter</i>	• CIPFA additional information commissioned • Analysis of income against cost centres • Analysis of potential mainstream public grants		• Headline findings & recommendations to Summit Group	• Draft report to Summit Group	• Report to Policy & Resources; Finance, and other relevant Service Committees		G	G
Effectiveness of Grants - Implementation <i>Sponsor: Susan Attard Lead: Sue Baxter</i>		• Update to Policy & Resources Committee	• Project Manager appointed for Implementation	• Update to Steering Group		• Implementation of revised approach from 1/4/16	A	A
Effectiveness of Hospitality <i>Sponsor: Paul Double Lead: Nigel Lefton</i>	• Further discussions with Members and Chief Officers	• Report to Summit Group	• Report to Hospitality Working Party	• Report to Policy & Resources Committee and General Purposes Committee of Aldermen	• Consultation with all Members of Court of Common Council		G	G
Independent Schools – fees, bursaries, scholarships <i>Lead: Peter Lisley</i>	• Report to CLFS Board of Governors		• Report to Education Board • Update to Steering Group	• Report to Efficiency & Performance Sub Committee			G	G
Departmental								
Remodelling Libraries <i>Sponsor: David Pearson / Ade Adetosoye Lead: Carol Boswarthack/Rosalina Banfield</i>		• Appointment of consultants by City Surveyor		• Gateway 3 report to Projects Sub for Barbican Library	• Feb/Mar: Invitation to Tender for works at Shoe Lane	• Apr: Contractor appointed • Jun: works completed	G	G
Barbican Centre <i>Sponsor: Nick Kenyon Lead: Sandeep Dwesar & Sarah Wall</i>			• Update to Barbican Centre Board			• Update to Barbican Finance Sub Committee	G	G

R Project is in a critical state, guaranteed to go, or has gone beyond agreed tolerances (financial, benefits, timescales, quality)

A Project is slipping, has slipped or is about to slip within agreed tolerances

G Project is on track